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## Self appraisal report for Year (2023-24)

**Auditor Agency: Anil Kumar(ILCA)**

**Ministry Name: Ministry of Corporate Affairs**

**Department Name:**

**Public Authority Name: National Company Law Appellate Tribunal**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	1.28	Fully Met
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Fully Met	1.28	Fully Met
1.1.3	Vision, Mission and Key objectives	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%</a>	Fully Met	1.28	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20Disclosure %20under%20 0Section%204 %281%29%2 8b%29%20of %20the%20R TI%20Act%2 C%202005.pd f			
1.1.5	Organization Chart	Partially Met	1.28	0.64	<a href="https://nclat.nic.in/about-NC-LAT/organization-chart">https://nclat.nic.in/about-NC-LAT/organization-chart</a>	Partially Met	0.64	Partially Met
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	1.28	Fully Met
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Partially Met	1.54	0.77	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Partially Met	0.77	Partially Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.2	Power and duties of other employees	Partially Met	1.54	0.77	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Partially Met	0.77	Partially Met
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	<a href="https://nclat.nic.in/act-rules">https://nclat.nic.in/act-rules</a>	Fully Met	1.54	Fully Met
1.2.4	Exercised	Fully Met	1.54	1.54	<a href="https://nclat.nic.in/act-rules">https://nclat.nic.in/act-rules</a>	Fully Met	1.54	Fully Met
1.2.5	Work allocation	Partially Met	1.54	0.77	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Partially Met	0.77	Partially Met
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision	Partially Met	1.54	0.77	<a href="https://nclat.nic.in/act-rules">https://nclat.nic.in/act-rules</a>	Partially Met	0.77	Partially Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	making points				c.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf	Fully Met	1.54	Fully Met
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://nclat.nic.in/	Fully Met	1.54	Fully Met
1.3.4	Time limit for taking a decisions, if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.3.5	Channel of supervision and accountability	Partially Met	1.54	0.77	https://nclat.nic.in/sites/default/files/2024-05/Proactive%	Partially Met	0.77	Partially Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20Disclosure %20under%20 0Section%204 %281%29%2 8b%29%20of %20the%20R TI%20Act%2 C%202005.pd f			
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf</a>	Fully Met	1.54	Fully Met
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of</a>	Fully Met	1.54	Fully Met

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Fully Met	1.92	Fully Met
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	1.92	Fully Met
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	1.92	Fully Met
1.5.4	Transfer policy and transfer orders	Partially Met	1.92	0.96	Presently there is acute shortage of Officers and staffs and several of the posts are unfilled.	Partially Met	0.96	Partially Met
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20</a>	Fully Met	3.85	Fully Met

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.1	Name and designation	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Fully Met	3.85	Fully Met
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Fully Met	3.85	Fully Met
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure</a>	Fully Met	3.85	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf			
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf</a>	Fully Met	3.85	Fully Met
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	3.85	Fully Met
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204</a>	Fully Met	3.85	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf			
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf	Fully Met	3.85	Fully Met
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf	Fully Met	3.85	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					f			
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Partially Met	1.92	0.96	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Partially Met	0.96	Partially Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Partially Met	1.92	0.96	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Partially Met	0.96	Partially Met
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Not Met	0	Not Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Met	1.92	0	empty	Not Met	0	Not Met
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Partially Met	7.69	3.85	Presently there is acute shortage of Officers and staffs and several of the posts are unfilled.	Partially Met	3.85	Partially Met
<b>Total</b>			<b>88</b>	<b>73</b>		<b>88</b>	<b>73</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20R">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20R</a>	Fully Met	10.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					TI%20Act%2C%202005.pdf			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf</a>	Fully Met	10.00	Fully Met
2.1.3	Proposed expenditures	Not Met	10	0	empty	Not Met	0	Not Met
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf</a>	Fully Met	16.67	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					C%202005.pdf			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Partially Met	16.67	8.34	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%20C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%20C%202005.pdf</a>	Partially Met	8.34	Partially Met
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Partially Met	16.67	8.34	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Partially Met	8.34	Partially Met
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%202005.pdf</a>	Fully Met	50.00	Fully Met
<b>Total</b>			<b>130</b>	<b>103</b>		<b>130</b>	<b>103</b>	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party	Not Applicable	0	0	empty	Not Applicable	0	Not applicable



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(concessionaire etc.)							
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	50.00	Fully met
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	<a href="https://nclat.nic.in/downloads">https://nclat.nic.in/downloads</a>	Fully Met	25.00	Fully Met
3.4.2	Information manual/handbook available in Printed format	Not Met	25	0	empty	Not Met	0	Not Met
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	25.00	Fully Met
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>Total</b>			<b>125</b>	<b>100</b>		<b>125</b>	<b>100</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	9.52	Fully Met
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	9.52	Fully Met
4.3.3	Location where available	Fully Met	9.52	9.52	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	9.52	Fully Met
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%20of%20the%20RTI%20Act%202005.pdf</a>	Fully Met	7.14	Fully Met
4.4.2	Details of information made available	Partially Met	7.14	3.57	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%20of%20the%20RTI%20Act%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%</a>	Partially Met	3.57	Partially met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20Disclosure %20under%20 0Section%204 %281%29%2 8b%29%20of %20the%20R TI%20Act%2 C%202005.pd f			
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf</a>	Fully Met	7.14	Fully Met
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of%20the%20R">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%200Section%204%281%29%28b%29%20of%20the%20R</a>	Fully Met	7.14	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					TI%20Act%2C%202005.pdf			
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Fully Met	3.57	Fully Met
4.5.2	Details of applications received under RTI and information provided	Partially Met	3.57	1.79	<a href="https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf">https://nclat.nic.in/sites/default/files/2024-05/Proactive%20Disclosure%20under%20Section%204%281%29%28b%29%20of%20the%20RTI%20Act%2C%202005.pdf</a>	Partially Met	1.79	Partially Met
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
4.5.6	Annual Report	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
4.5.7	Frequently Asked Question (FAQs)	Partially Met	3.57	1.79	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Partially Met	1.79	Partially Met
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

[illegible]

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	<a href="https://nclat.nic.in/">https://nclat.nic.in/</a>	Partially Met	12.50	Partially Met
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	<a href="https://nclat.nic.in/sites/default/files/2023-07/nclat-STQC-Certificate-1.pdf">https://nclat.nic.in/sites/default/files/2023-07/nclat-STQC-Certificate-1.pdf</a>	Fully Met	12.50	Fully Met
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	<a href="https://nclat.nic.in/sites/default/files/2023-07/nclat-STQC-Certificate-1.pdf">https://nclat.nic.in/sites/default/files/2023-07/nclat-STQC-Certificate-1.pdf</a>	Fully Met	12.50	Fully Met
<b>Total</b>			<b>50</b>	<b>38</b>		<b>50</b>	<b>38</b>	
<b>Grand Total</b>			<b>589</b>	<b>399</b>		<b>589</b>	<b>399</b>	